



**STICHTING TREASURY INTERNATIONAL
ASSOCIATION OF PROSECUTORS
AT THE HAGUE**

ANNUAL REPORT 2019

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Auditors

Stichting Treasury International Association of
Prosecutors
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Date
8 May 2020

Reference
15298\2019

ACCOUNTANT'S COMPILATION REPORT

The financial statements of Stichting Treasury International Association of Prosecutors, The Hague, have been compiled by us using the information provided by you. The financial statements comprise the balance sheet as at 31 December 2019 and the statement of activities for the year then ended with the accompanying explanatory notes. These notes include a summary of the accounting policies which have been applied.

This compilation engagement has been performed by us in accordance with Dutch law, including the Dutch Standard 4410, 'Compilation engagements', which is applicable to accountants. The standard requires us to assist you in the preparation and presentation of the financial statements. To this end we have applied our professional expertise in accounting and financial reporting.

In a compilation engagement, you are responsible for ensuring that you provide us with all relevant information and that this information is correct. Therefore, we have conducted our work, in accordance with the applicable regulations, on the assumption that you have fulfilled your responsibility. To conclude our work, we have read the financial statements as a whole to consider whether the financial statements as presented correspond with our understanding of Stichting Treasury International Association of Prosecutors. We have not performed any audit or review procedures which would enable us to express an opinion or a conclusion as to the fair presentation of the financial statements.

During this engagement we have complied with the relevant ethical requirements prescribed by the 'Verordening Gedrags- en Beroepsregels Accountants' (VGBA). You and other users of these financial statements may therefore assume that we have conducted the engagement in a professional, competent and objective manner and with due care and integrity and that we will treat all information provided to us as confidential.

For further information on the nature and scope of a compilation engagement and the VGBA we refer to www.nba.nl/uitleg-samenstellingsverklaring.

GENERAL**Incorporation foundation**

The foundation was founded on October 31, 1995.

Management

The Board of Stichting Treasury International Association of Prosecutors consists of H. Moraal, J. Cule and C. Loftus.

Please do not hesitate to contact us if you require further details.

Yours sincerely,

Baker Tilly (Netherlands) N.V.



M.J. Scholtes AA

STICHTING TREASURY INTERNATIONAL ASSOCIATION OF PROSECUTORS
THE HAGUE

MANAGEMENT BOARD'S REPORT



IAP

International Association of Prosecutors

Financial statements 2019 Management Board report

The International Association of Prosecutors (IAP) is close to its 25th anniversary as the only worldwide association for prosecutors. The IAP is connecting prosecutors from all over the world, to enable them to cooperate and help each other in the fight against crime. The IAP, with members in 172 countries and territories, is steadily expanding its network and work around the world and is recognised for its worldwide standards for prosecutors of integrity and human rights.

In today's world, fighting against severe crime, just being a network of prosecutors is not enough. There still is a huge need to find colleagues from all over the world and to ask for their assistance in matters of mutual legal assistance. Therefore, the IAP is digitalising its community systems and global directory to better adapt to that need. But next to that, keeping up one's expertise is becoming more and more of a challenge for prosecutors. The IAP also assists prosecutors in helping each other with knowledge, information and best practice on many professional topics, for example through the platform of conferences and webinars, and also with the IAP's unique Prosecutors Exchange Programme.

The General Meeting, which occurs one a year, is the IAP's legislative body. The IAP is governed by a Board, viz., the Executive Committee, which meets twice a year, while the day-to-day organisational and financial business is in the hands of the Secretary-General, assisted by the Executive Director, the General Counsel and staff.

The IAP's financial and organisational vehicle is set up as a foundation, the "Stichting Treasury International Association of Prosecutors" (*Foundation Treasury International Association of Prosecutors*) under Dutch law and is based in The Hague, The Netherlands, Europe. The purpose of the Stichting Treasury is to fulfill the tasks of the treasurer of the IAP. The Board of the Stichting is responsible for the management of the Stichting Treasury and is authorised to enter into agreements. The Stichting Treasury is also the formal employer of IAP's workers.

Since September 2018, the Board consists of:

H.J. Moraal (Secretary-General IAP, Chair of the Board);

J. Cule (IAP Vice-president, Deputy Attorney General and National Member for Croatia at Eurojust);

C. Loftus (IAP Executive Committee Member, Director of Public Prosecutions, Dublin, Ireland).

As bookkeeping regulations dictate, the financial report of the previous year should be ready to be determined and approved at the annual meeting of the Executive Committee's Northern spring meeting. During the 2020 Northern spring meeting, both the Board of the Stichting and the Executive Committee agreed with the 2019 financial report.

The most important financial findings for 2019 are the following:

The total income in 2019 was EUR 556k, which is EUR 8k higher than budgeted, but which is EUR 36,5k lower than 2018, which can be explained by the lower GPEN granting income. The total of 2019 expenses were EUR 56k lower than expected: EUR 465,9k and EUR 89k lower than in 2018, to be explained by lower costs on office automation and salaries.

Office automation costs including developing the new community software were lower than expected, mostly because the development project moved slower forward than expected. Of this under-expenditure, EUR 38k will be transferred to the 2020 budget.

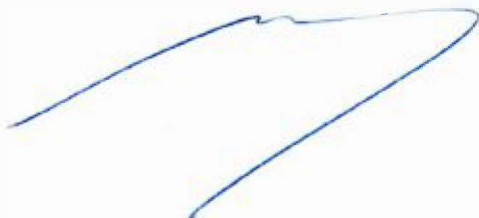
This resulted in a 2019 net result of EUR 88,3k, which is much higher than the expected net result of EUR 26,1k.

In 2019, IAP's general reserve grew from EUR 278,2k to EUR 366,6k. This general reserve is large for the size of an organisation like the IAP, more than three quarters of the yearly expenditure. About a half year expenditure as a general reserve should be enough. However, seen the upcoming expenditure on the software development in 2020 and the current changes in the staff positions the amount of this general reserve needs to be kept for the budget year 2020 and possibly also for 2021.

This over-seized general reserve will also be needed to overcome the possible financially negative effects of the corona pandemic outbreak. As such, the IAP is not expecting to face huge negative effects regarding its net result for 2020. A lesser income on membership fees is possible but large effects are not foreseen due to the already allocated 2020 budgets to IAP's organisational members, while for sure the 2020 expenses on travel costs will be much lower due to the corona outbreak. A possible negative effect on IAP's income for 2021 can be solved with the over-seized financial buffer of the general reserve.

All in all, the Stichting Treasury and the IAP are looking back and forward to a financially healthy 2019 and 2020.

The Hague, 6 April 2020

A handwritten signature in blue ink, consisting of a series of fluid, connected strokes that form a stylized, somewhat abstract shape.

Han Moraal
Chair of the Stichting Treasury IAP
Secretary-General IAP

Operational budget for 2020

	2020 Budget adjustments	2020 Budget	Result 2019	Result 2018
Income	917.686	879.500	828.991	592.503
Total of sum of expenses	917.075	835.350	738.799	554.443
Total operating result	611	44.150	90.192	38.060
Interest and similar expenses			-1.819	-171
			88.373	37.889
Unspent funds carried forward for spending in 2020			22.498	16.638
Total of net result			65.875	21.251
INCOME				
Conference Levy	40.000	42.500	46.640	36.376
Individual membership fees	30.000	30.000	31.695	32.798
Individual membership fees (Francophone)	1.350			
Organisational Membership subscriptions	417.000	460.000	450.538	448.033
Organisational Membership subscriptions (Francophone)	43.000			
Project related income (administration charges)	0	0	848	10.000
Charitable donations /Merchandise sale	2200	2.000	2660	1707
GPEN Grants	0	0	23.702	63.589
Unspent IT funds carried forward for spending in 2020	39.136			
Net Income	572.686	534.500	556.083	592.503
Temporay Storage of collected income from conference fees, belonging to third party (hosts)	345.000	345.000	272.908	
Total	917.686	879.500	828.991	
COSTS AND EXPENSES				
Salaries, Social security contributions and fees				
Executive Director (General Counsel 2018/2019)	121.000	121.000	119.488	160.403
Senior Legal Advisor	40.000	24.000	32.213	0
Executive Administration Manager	29.000	9.000	8.800	8.693
Communication Manager	45.500	50.000	0	0
Professional Programme Manager	6.000	6.000	6.000	0
Conference Supporting Officer (6)	11.000	0	0	0
Others (Management assistant and freelancer)	0	0	8096	90.500
	252.500	210.000	174.597	259.596
General operating expenses				
Office facilities and machinery				
Canteen costs	1000	0	879	308
Staff related operational costs	1500	0	1406	1316
Rental Property (Office of the Association)	16.500	16.000	16.052	15.740
Maintenance (Office of the Association)	0	2.000	0	2.222
Property taxes	800	800	764	488
Gas, water and electricity	2.250	1.800	1.958	1.525
Cleaning (Office of the Association)	3.000	3.000	2.990	2.969
Security alarms (office of the Association)	500	0	440	700
Office supplies	5.000	5.000	5.286	6.222
Insurance (excluding travels)	950	2.000	2.140	1.842
	31.500	30.600	31.915	33.332
Internet, Communication and Technology				
Internet and telecommunication	3.500	4.500	1.625	5.289
Computer software development and maitenance	61.975	26.000	28.663	13.362
Computer hardware	1.500	4.000	770	451
Webhosting, virtual server and domains	7.000		9.876	5.812
	73.975	34.500	40.934	24.914
Bank charges	2000	2.500	1.815	2.453
Credit card charges	750			
Currency exchange loss	200		1.819	171
	2950	2.500	3.634	2.624

Legal and Professional Service fees				
Advisory fees	2.600		851	738
Service outsourcing (book keeping)	0	0	3.785	7.750
Salary administration	7.000	10000	6.072	9.254
Annual audit	10.000	20000	15.340	9.525
	19.600	30.000	26.048	27.267
Travelling and Representation costs				
Travel expenses	125.000	142.000	104.616	105.536
Representation and gifts for hosts	3.500	3.500	5.798	3.193
Catering costs: IAP Staff and IAP representatives	2.500			
Travel insurance	1.200			
Granting Programme, Award winners and Ex.Com.			11.021	6.418
	132.200	145.500	121.435	115.147
Communication and Branding				
Posting	350	500	340	553
Printing costs	7.500	2.500	5.430	2.461
Merchandise Purchase	2000	0	0	4.925
IAP Publications	18.000	0	0	0
	27.850	3.000	5.770	7.939
Project, Programmes and Partnerships				
Project related expenses (GPEN /Athens AC)	345.000	355.000	297.896	70.294
AIPPF share of income from Francophone member	21.500	17.500	28.010	11.850
	366.900	372.500	325.906	82.144
Other operational expenses				
Depreciaion of intangible and tangible fixed assets	10.000	1.750	8.560	1.480
Other expenses		5.000		
TOTAL	10.000	6.750	8.560	1.480

FINANCIAL STATEMENTS

STICHTING TREASURY INTERNATIONAL ASSOCIATION OF PROSECUTORS
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BALANCE SHEET AS AT 31 DECEMBER 2019
(After distribution of result)

		31-12-2019		31-12-2018	
		€	€	€	€
ASSETS					
FIXED ASSETS					
Property, plant and equipment	1				
Other fixed assets			36,376		36,536
CURRENT ASSETS					
Receivables					
Other receivables and accrued assets	2		10,595		34,421
Cash and cash equivalents	3		363,613		251,638
Total assets			<u>410,584</u>		<u>322,595</u>

STICHTING TREASURY INTERNATIONAL ASSOCIATION OF PROSECUTORS
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		31-12-2019		31-12-2018	
		€	€	€	€
EQUITY AND LIABILITIES					
NET ASSETS					
General reserve	4		366,611		278,238
CURRENT LIABILITIES					
Trade payables	5	2,775		19,931	
Payables relating to taxes and social security contributions	6	968		696	
Other liabilities and accrued expenses	7	40,230		23,730	
			43,973		44,357
Total liabilities			410,584		322,595

STATEMENT OF ACTIVITIES FOR THE YEAR 2019

		2019	Budget 2019	2018
		€	€	€
Income	8	556,083	548,050	592,503
Expenses				
Wages and salaries	9	174,597	173,500	259,596
Depreciation of intangible and tangible fixed assets	10	8,560	1,750	1,480
Other operating expenses	11	282,734	346,700	293,367
Total of sum of expenses		465,891	521,950	554,443
Total of operating result		90,192	26,100	38,060
Interest and similar expenses	12	-1,819	-	-171
Total of net result		88,373	26,100	37,889

STICHTING TREASURY INTERNATIONAL ASSOCIATION OF PROSECUTORS
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		2019	2018
		€	€
CASH FLOW STATEMENT FOR THE YEAR 2019			
Total of cash flows from (used in) operating activities			
Operating result		90,192	38,060
Adjustments for			
Depreciation	10	8,560	1,480
Changes in working capital			
Movements accounts receivable		23,826	21,448
Increase (decrease) in other payables		-384	-12,968
		<u>23,442</u>	<u>8,480</u>
Total of cash flows from (used in) operations			
		122,194	48,020
Interest paid	12	-1,819	-171
Total of cash flows from (used in) operating activities			
		120,375	47,849
Total of cash flows from (used in) investment activities			
Purchase of property, plant and equipment	1	-8,400	-38,016
Total of increase (decrease) in cash and cash equivalents			
		<u>111,975</u>	<u>9,833</u>
Movement in cash and cash equivalents			
Cash and cash equivalents at the beginning		251,638	241,805
Increase (decrease) cash and cash equivalents		111,975	9,833
Cash and cash equivalents at the end		<u>363,613</u>	<u>251,638</u>

NOTES TO THE FINANCIAL STATEMENTS

ENTITY INFORMATION

Registered address and registration number trade register

The registered and actual address of Stichting Treasury International Association of Prosecutors is Hartogstraat 13, 2514 EP in The Hague. Stichting Treasury International Association of Prosecutors is registered at the Chamber of Commerce under number 41013325.

GENERAL NOTES

The most important activities of the entity

The activities of Stichting Treasury International Association of Prosecutors consist mainly of functioning as the treasury of the International Association of Prosecutors.

GENERAL ACCOUNTING PRINCIPLES

The accounting standards used to prepare the financial statements

The financial statements have been prepared in accordance with the guidelines according to RJK-C1 of the Dutch Accounting Standard Board for small non-profit organizations, with the exception of the individual and organisational membership fees as outlined in the next paragraph. Valuation of assets and liabilities and determination of the result takes place under the historical cost convention, unless presented otherwise.

Individual and organisational membership fees are accounted for on cash basis. Other income and expenses are accounted for on accrual basis. Profit is only included when realized on balance sheet date. Liabilities and any losses originating before the end of the financial year are taken into account if they have become known before preparation of the financial statements.

ACCOUNTING PRINCIPLES

Property, plant and equipment

Tangible fixed assets are valued at acquisition costs or production costs plus additional costs less straight-line depreciation based on the expected life, unless stated otherwise. Impairments expected on the balance sheet date are taken into account. Tangible fixed assets are depreciated from the date of initial use over the expected future economic life of the asset.

Subsidies on investments will be deducted from the historical cost price or production cost of the assets to which the subsidies relate.

Receivables

Receivables are initially valued at the fair value of the consideration to be received. Receivables are subsequently valued at the amortised cost price. If there is no premium or discount and there are no transaction costs, the amortised cost price equals the nominal value of the accounts receivable. If payment of the receivable is postponed under an extended payment deadline, fair value is measured on the basis of the discounted value of the expected revenues. Interest gains are recognised using the effective interest method. Provisions for bad debts are deducted from the carrying amount of the receivable.

Cash and cash equivalents

Cash at banks and in hand represent cash in hand, bank balances and deposits with terms of less than twelve months. Overdrafts at banks are recognised as part of debts to lending institutions under current liabilities. Cash at banks and in hand is valued at nominal value.

Current liabilities

On initial recognition current liabilities are recognised at fair value. After initial recognition current liabilities are recognised at the amortised cost price, being the amount received taking into account premiums or discounts and minus transaction costs. This is usually the nominal value.

Accounting principles for determining the result

Net turnover represents amounts received for membership fees and conferences organized during the year. Revenues from memberships are recognized for the year the payment was received in. Revenues from conferences are allocated to the year in which the conference was held. The cost price of these services is allocated to the same period.

NOTES TO THE BALANCE SHEET

FIXED ASSETS

1 Property, plant and equipment

	Other fixed assets
	€
Balance as at 1 January 2019	
Cost price	38,016
Accumulated depreciation	-1,480
Book value as at 1 January 2019	<u>36,536</u>
Movements	
Additions	8,400
Depreciation	-8,560
Balance movements	<u>-160</u>
Balance as at 31 December 2019	
Cost price	46,416
Accumulated depreciation	-10,040
Book value as at 31 December 2019	<u>36,376</u>
Depreciation percentages	<u>20%</u>

This concerns investments mostly in hard- and software.

CURRENT ASSETS

	<u>31-12-2019</u>	<u>31-12-2018</u>
	€	€
2 Other receivables and accrued income		
Other amounts receivable	<u>10,595</u>	<u>34,421</u>
<i>Other amounts receivable</i>		
Grants FCO to be received	-	27,683
Danish payroll to be received	1,992	458
Prepaid travel expenses	4,534	-
Prepaid rent	4,069	6,280
	<u>10,595</u>	<u>34,421</u>

STICHTING TREASURY INTERNATIONAL ASSOCIATION OF PROSECUTORS
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3 Cash and cash equivalents

Cash in hand	249	906
ABN AMRO Bank N.V.	363,364	250,732
	<u>363,613</u>	<u>251,638</u>

The cash and cash equivalents are at the free disposal of the Stichting. The cash in hand consists of € 1 euro and 19.800 Argentinian pesos, which equals to € 248 per December 31, 2019.

	2019	2018
	€	€
4 General reserve		
Balance as at 1 January	278,238	240,349
Appropriation of result	88,373	37,889
Balance as at 31 December	<u>366,611</u>	<u>278,238</u>

CURRENT LIABILITIES

	31-12-2019	31-12-2018
	€	€
5 Trade payables		
Trade creditors	<u>2,775</u>	<u>19,931</u>

6 Payables relating to taxes and social security contributions

Wage tax	<u>968</u>	<u>696</u>
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This concerns the Dutch wage tax for the period of December, which is due to be paid in January of the following year.

	31-12-2019	31-12-2018
	€	€
7 Other liabilities and accrued expenses		
Leave days and vacation fee	4,941	14,730
Compilation and advisory fee, other financial services	9,000	9,000
Amounts to be paid	12,950	-
Invoices to be received	13,339	-
	<u>40,230</u>	<u>23,730</u>

The amounts to be paid concern an incorrect payment of € 12.950 made by the French Department of Justice to the account of the Stichting. This amount will be paid back to the French Department of Justice in 2020.

The invoices to be received concern the compensation for the PCM for the year 2019 (€ 8.800) and an invoice for travel costs during 2019 for Mr Balch (€ 4.539).

Off-balance-sheet rights and arrangements

Disclosure of off-balance sheet commitments

Stichting Treasury International Association of Prosecutors is renting office space for an amount of € 16.052. The lease runs up to July 1st 2020 and is extended automatically for periods of 1 year, unless it is cancelled at least 12 months in advance.

Subsequent events

In 2020 there is a possibility received membership fees might turn out to be lower in 2020 due to the Covid-19 crisis. Activities continue as much as possible by use of digital means for which the infrastructure was already in place. Combined with imposed travel restrictions by governments around the world this also means other costs, like travel expenses, will be lower in 2020. The Stichting therefore estimates the impact on the financial reserves and result will be negative, but minimal. The Stichting estimates it has enough reserves to cover this effect without risking the continuity of its activities.

NOTES TO THE STATEMENT OF ACTIVITIES

	2019	Budget 2019	2018
	€	€	€
8 Income			
Annual conference levy	46,640	42,500	36,376
Individual membership fees	31,695	30,000	32,798
Organizational membership fees	450,538	450,000	448,033
Grants GPEN	23,702	23,800	63,589
Charitable donations / merchandise	2,660	1,750	1,707
Project related income	848	-	10,000
	<u>556,083</u>	<u>548,050</u>	<u>592,503</u>

The grants are received from the Foreign Commonwealth Office for the Gpen project. This project is ment to raise the effectiveness of global cybercrime prosecution. The funding is provided for the period of April 1st to March 31st of the years 2013-2019. The years 2013/2014, 2014/2015, 2015/2016, 2016/2017, 2017/2018 and 2018/2019 have been completed.

	2019	Budget 2019	2018
	€	€	€
9 Wages and salaries			
Salary General Counsel & Executive Director	119,488	121,000	180,403
Fee freelance work (FICJ and IAP newsletter)	2,897	3,500	39,207
Salary Management Assistent The Hague	5,199	-	51,293
Salary costs Legal advisor	32,213	40,000	-
CSO fee	6,000	-	-
Hiring staff (Compensation for PCM)	8,800	9,000	8,693
	<u>174,597</u>	<u>173,500</u>	<u>279,596</u>
Reimbursement of salaries and wages PS Denmark	-	-	-20,000
	<u>174,597</u>	<u>173,500</u>	<u>259,596</u>

The Salary General Counsel & Executive Director consists of the salary costs for only the Executive Director for 2019 and for the General Council and the Executive Director for 2018.

Average number of employees

2019

Average number of employees

Number
2.00

2018

Average number of employees

Number
2.00

These are the employees on the payroll of the Stichting. Next to the employees on the payroll five other people are regularly hired externally to do work for the Stichting.

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	2019	Budget 2019	2018
	€	€	€
10 Depreciation of intangible and tangible fixed assets			
Depreciation of property, plant and equipment	8,560	1,750	1,480
	<u>8,560</u>	<u>1,750</u>	<u>1,480</u>
	2019	Budget 2019	2018
	€	€	€
11 Other operating expenses			
Other expenses of employee benefits	48,899	97,000	43,998
Housing expenses	22,204	23,600	23,653
Project expenses	36,009	42,000	76,712
Travel and representation costs	110,414	128,500	108,729
Office expenses	32,323	28,600	17,844
General expenses	32,885	27,000	22,431
	<u>282,734</u>	<u>346,700</u>	<u>293,367</u>
Other expenses of employee benefits			
Office automation (software maintenance)	20,566	67,000	15,107
Compilation fee (annual report)	15,340	20,000	9,525
Salary administration costs	6,072	5,000	9,254
Advisory and financial fees (bookkeeping)	3,785	5,000	7,750
Canteen expenses	879	-	308
Legal costs	851	-	738
Other personnel costs	1,406	-	1,316
	<u>48,899</u>	<u>97,000</u>	<u>43,998</u>
Housing expenses			
Office The Hague	16,052	18,000	15,749
Cleaning expenses	2,990	3,000	2,969
Gas, water and electricity	1,958	1,800	1,525
Property tax	764	800	488
Security costs	440	-	700
Maintenance office	-	-	2,222
	<u>22,204</u>	<u>23,600</u>	<u>23,653</u>
Project expenses			
Gpen project	24,988	30,000	70,294
Granting program	11,021	12,000	6,418
	<u>36,009</u>	<u>42,000</u>	<u>76,712</u>
Travel and representation costs			
Travelling and hotel expenses	104,616	125,000	105,536
Representation expenses	5,798	3,500	3,193
	<u>110,414</u>	<u>128,500</u>	<u>108,729</u>

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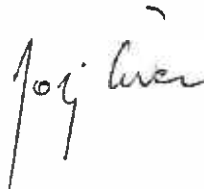
	2019	Budget 2019	2018
	€	€	€
Office expenses			
Software (community tool)	19,713	14,000	3,319
Printing	5,430	3,000	2,461
Office supplies	5,215	7,500	6,222
Telephone expenses	1,625	4,000	5,289
Postage expenses	340	100	553
	<u>32,323</u>	<u>28,600</u>	<u>17,844</u>
General expenses			
Membership fee AIPPF	28,010	17,500	11,850
Insurance premiums	2,140	2,000	1,842
Bank costs	1,815	2,500	2,453
Merchandise purchases	-	-	4,925
Other costs	920	5,000	1,361
	<u>32,885</u>	<u>27,000</u>	<u>22,431</u>
12 Interest and similar expenses			
Exchange differences	<u>1,819</u>	<u>-</u>	<u>171</u>

The Hague,
Stichting Treasury International Association of Prosecutors

H. Moraal
Secretary General



J. Cule
Board member



C. Loftus
Board member

