IAP
INTERNATIONAL
ASSOCIATION OF
PROSECUTORS

IAP GENERAL MEETING

Rules of Procedure



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Rule 1

Hierarchy of Rules

1.1. These Rules of Procedure (the Rules) regulate the operational workings of the General Meeting of the International Association of Prosecutors (IAP).
1.2. These Rules do not supplant, nor detract from, the IAP Constitution. Where there is a conflict between the IAP Constitution and these Rules, the IAP Constitution will prevail.

Rule 2

Interpretation

2.1. In these Rules, and unless otherwise specified herein, capitalised terms shall have the same meanings as ascribed to them in the Constitution.
2.2. For the purposes of these Rules, the term "meeting" is not limited in meaning to a meeting of persons all of whom or any of whom, are present in the same place.
2.3. Any reference to "place" is to be interpreted as where the General Meeting is held, or to be held, and includes reference to more than one place including, electronic, digital, or virtual locations such as internet locations and web addresses.

Rule 3

Subject to Rules

3.1. Subject to Rules 3.2 and 3.3, the Chair of the General Meeting shall decide all matters of procedure not specifically provided for by these Rules.
3.2. The Chair of the General Meeting shall, subject to Rule 3.3, decide on all matters of interpretation of these Rules.
3.3. All decisions made under Rules 3.1 and 3.2 may be challenged by Motion on a Point of Order supported by not less than two organisational members or not less than twenty individual or honorary members in addition to its proposer and seconder. All such Motions shall, unless withdrawn by the proposer, be put to the vote of the General Meeting in accordance with Article 14.6 of the Constitution.

Rule 4

The quorum

4.1 The quorum for each General Meeting can be decided by the Executive Committee before or as soon as may be after the start of that General Meeting. The Executive Committee shall, in so deciding, have due regard to the total number of members who may

have indicated their intention of attending the General Meeting or, if a Conference is being held in conjunction with the General Meeting, who have registered for the Conference before the start of the General Meeting. The existence of a quorum shall be presumed unless such existence is challenged. If after such challenge a quorum is found not to exist, the Chair of the General Meeting shall adjourn the business of the General Meeting until a quorum shall have assembled. If a quorum has not been assembled before the time fixed for the termination of the General Meeting, the Chair of the General Meeting may, in his or her absolute discretion, adjourn the General Meeting to a time and place to be determined by the Executive Committee.

4.2 If such a quorum is not determined by the Executive Committee, the General Meeting is deemed to held without a quorum.

Rule 5

Participation in General Meetings through Electronic Communication

5.1 The Executive Committee can decide in accordance with article 14.3 of the constitution that the place to be determined for the General Meeting can include or be exclusively an Electronic Communication.

5.2 Members who wish to participate in the General Meeting through electronic communication shall register in accordance with the process specified in the notice of the General Meeting.

5.3 The IAP Secretariat shall provide every member who wishes to participate in the meeting with the details of the electronic platform, as well as the necessary information to enable members to access such facility at a reasonable time before the General Meeting.

5.4 Participation in the General Meeting pursuant to these Rules shall constitute presence in person at such General Meeting.

5.5 Each member is responsible for his or her audio and Internet connections; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the General Meeting.

Rule 6

Notice

6.1 The following documents shall be sent to members in advance of the General Meeting by posting them on the Association's website:

- The Rules of Procedure;
- The agenda for the General Meeting;
- Any proposal for consideration at the General Meeting; and
- A guide to holding the General Meeting by Electronic Communication, if the Executive Committee decided to have the meeting partly or exclusively held through Electronic Communication.

6.2 The documents referred to in paragraph 6.1 above shall be published no later than fourteen calendar days prior to the date set for the General Meeting.

Rule 7

Motions

7.1 All motions are managed in accordance with Article 14.7 of the Constitution. The Chair of the General Meeting shall allow reasonable time for debate of the motions.
7.2 The Chair of the General Meeting may, in his or her absolute discretion, adjourn debate on any issue or motion to enable it to be referred to the Executive Committee for its consideration and for the report by it to the General Meeting, provided such adjournment shall not be for longer than the duration of the then-current General Meeting without the consent of such General Meeting.
7.3 The IAP Secretariat shall ensure that the motion or question before the General Meeting, together with any relevant amendments and supporting documents, is clearly displayed in a designated online area and remains available until the matter is resolved. This is intended to facilitate fair and informed participation by all members.
7.4 Consideration of any motion, or any substantive amendment of an existing motion, from the floor of the General Meeting will be adjourned until the General Meeting in the following year, subject to the discretion of the Chair of the General Meeting.

Rule 8

Voting

8.1 The rights of members to vote are the same as stipulated in Article 14 of the Constitution.
8.2 If the Executive Committee decides to hold the General Meeting exclusively or partly by Electronic Communication, votes shall be taken by use of the electronic voting system and the General Meeting shall take its decisions by the votes, counted in accordance with Article 14 of the Constitution, of a simple majority of members present and voting.
8.3 The Chair of the General Meeting may also take the vote by affirmation of the General Meeting if there is no dissent.

Rule 9

Adjournments

9.1 The Chair of the General Meeting may adjourn the General Meeting at any point during the meeting where he has good reason to do so and will specify the time and place of the adjourned meeting.

Rule 10

Language

10.1 The working language of the General Meeting shall be the English language.