

Report on the activities of the (Bureau of the) Secretary-General

1 August 2009 – 1 March 2010

- 1) Admitted 149 individual members.
Total number of individual members who on 1 March 2010 had registered through the new membership administration system on the website: 699
Total number of organizational members: 138 (was 132).
- 2) Managed the Treasury of the Association.
On 1 March 2010 the balance of the EURO account was: EURO 332,000, including €50,367 for securities valued at the lower of cost and market..
On 1 March 2010 the balance of the US\$ account was: US\$ 52,000.
Creditor: Court of Appeal Leeuwarden EURO 99.000 for Secretary-General's salary 2008 (in 2009 the salary for 2009 was refunded to the Court)..
- 3) On invitation attended the ABA Conference and General Meeting at Chicago, 3-5 August 2009.
- 4) Attended a working meeting with the President, the General Counsel and the Communications Manager at Beaulieu sur Mer, France, on 20 August 2009.
- 5) Attended the farewell reception of IAP Honorary Member Rene Ficq on 21 August 2009
- 6) Prepared for and attended the Executive Committee Meeting at Kiev, 5 September 2009.
- 7) Prepared for and attended the Annual Conference and General Meeting at Kiev, 6 – 10 September 2009.
- 8) Attended the 12th Eurojustice Conference at Tallinn, 23-25 September 2009.
- 9) Visited ICTM in Bangkok on 4-9 October as hosted buyer, met with the Thai Attorney General and colleagues and discussed the Annual Conference 2012.
- 10) With IAP Communications Manager attended a UNODC seminar on networking in Vienna, 9-10 November 2009.
- 11) Prepared and attended the 6th MEAP Regional Conference at Dubai, 14 – 17 November 2009.
- 12) On invitation of the Swiss colleagues attended the annual meeting of the KSBS and gave a speech on the IAP, at Morschach, 25-28 November 2009.
- 13) Convened a meeting of the Board of the Stichting (Foundation) Treasury IAP on 30 November 2009.

- 14) On invitation of ICAC attended the ICAC Annual Conference and chaired a plenary session, at Hong Kong, 14-18 December 2009.
- 15) Attended the GPEN Board meeting at Bahrain, 17-20 January 2010.
- 16) Worked with President and General Counsel at President's office at Paris, 10 February 2010.
- 17) Prepared for and attended the 10th European Regional Conference at The Hague, 3-5 March 2010.
- 18) Held five meetings with the Local Organising Committee for the 15th Annual Conference at The Hague, 2010.
- 19) Ordered the financial statements 2009 to be made up by Messrs Ernst & Young.
- 20) Prepared for and attended the Spring Meeting of the Executive Committee at Prague.
- 21) Distributed the 47th and 48th Newsletter.
- 22) Liaised with the General Counsel and the President on a regular basis by telephone and E-mail.
- 23) Employed Danya Chaikel as the IAP War Crimes Forum Coordinator for 6 month from 1 November 2009 on a piece work basis.
- 24) Acted as a judge in the Court of Appeal at The Hague.
- 25) Represented the Association at various functions and receptions in The Hague, at embassies and at lectures and symposia .